

NO.D.26020/1/2020-DTE (WCD)
GOVERNMENT OF MIZORAM
DIRECTORATE OF WOMEN & CHILD DEVELOPMENT

Dated Aizawl, the 23rd Sept, 2026

To,

All Subordinate Offices
Under Women & Child Development
Mizoram

Subj : Issue of Defect Reports and Countersigning of Repair Bills by Motor
Vehicle Inspectors (MVIs)

Please find enclose herewith a copy of Office Memorandum, Finance
Department (Expenditure Control Branch) vide No.E.32385/2026-27-FD(EC) dated
03.09.2026 received from Under Secretary to the Govt. of Mizoram, Finance Dept.
(EC) on the above subject which speaks itself for kind information and necessary
action.

Enclo : A/a


(ZORAMTHANGI CHHANGTE)
Director,
Women & Child Development
Mizoram : Aizawl

Director
JCD, SWD

No.E.32385/2026-27-FD(EC)
GOVERNMENT OF MIZORAM
FINANCE DEPARTMENT
(Expenditure Control Branch)

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Dated Aizawl, the 3rd September, 2026

OFFICE MEMORANDUM

Subject: Issue of Defect Reports and Countersigning of Repair Bills by Motor Vehicle Inspectors (MVIs)

It has been observed that there are instances where defect reports of vehicles belonging to various Departments are issued without adequate, detailed and accurate verification, resulting in repair works being undertaken not in conformity to the actual defects or to the defect report. This practice has led to unnecessary expenditure, lack of accountability, and deviation from prescribed maintenance standards. Hence, inspection of defect reports and countersignature of repair bills by MVIs is necessary to:

- i Ensure that repairs are based on genuine defects identified through technical inspection.
- ii Prevent unauthorized or inflated repair works.
- iii Maintain accountability of both the inspecting authority and the executing agency.
- iv Safeguard public funds by ensuring expenditure is strictly need-based and defect-oriented.

In order to ensure transparency, financial discipline and technical correctness, the following instructions are hereby issued for strict compliance with immediate effect:

1. Defect Reports of vehicles requiring the authentication of Motor Vehicle Inspectors (MVIs) shall be issued only after thorough inspection is conducted by the MVI.
2. The repair bills shall be submitted by the concerned Departments to the Director of Transport Department for countersignature by the MVIs, who, after verifying that the works undertaken strictly conform to the defect reports issued, without any deviation shall countersign the bills.
3. Any deviation from the defect report or failure to obtain countersignature of the MVI shall render the repair bill liable for rejection.
4. All Heads of Departments and Drawing & Disbursing Officers are directed to ensure strict adherence to these instructions.

This Office Memorandum is issued with the approval of the competent authority.

Sd/- RAMCHUANA

Secretary to the Govt. of Mizoram
Finance Department

Memo.No.E.32385/2026-27-FD(EC)

Dated Aizawl, the 3rd September, 2026

Copy to:

1. P.S. Secretary to Governor, Mizoram.
2. P.S. to Chief Minister, Mizoram.
3. P.S. to Speaker Ministers Dy. Speaker Leader of Opposition Ministers of State, Mizoram.
4. P.S. to Vice Chairman, State Planning Board, Mizoram.
5. All Administrative Departments, Government of Mizoram.
6. The Director, Transport Department with a request to issue necessary instructions to MVI and to work out any modalities for obtaining defect reports and countersignatures of MVI.
6. All Heads of Departments, Government of Mizoram.
7. All Jr. Director of Accounts(F&A) Dy. Director of Accounts(F&A) FAOs.
8. All Treasury Officers, Mizoram.
9. All Officers under Finance Department.
10. Web Manager, Finance Department for web uploading.
10. Guard File.

Digitally signed by
Lallungmuani
Date: 03-09-2026
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(LALLUNG MUANI)

Under Secretary to the Govt. of Mizoram
Finance Department (EC)

Directorate of Women &
Child Development

Receipt No. 453

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