



महिला एवं
बाल विकास मंत्रालय
MINISTRY OF
WOMEN AND
CHILD DEVELOPMENT



PRADHAN MANTRI MATRU VANDANA YOJANA (PMMVY)

PMMVY TOOLKIT MIZO



Government of India
Ministry of Women and Child Development





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Towards a new dawn
WOMEN & CHILD DEVELOPMENT
GOVERNMENT OF MIZORAM

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Acronyms

Acronym	Full Form
ANC	Antenatal Care
ANM	Auxiliary Nurse Midwife
ASHA	Accredited Social Health Activist
AWC	Anganwadi Centre
AWW	Anganwadi Worker
BASE	Bharat Aadhaar Seeding Enabler
CBE	Community-Based Event
CDPO	Child Development Project Officer
DBT	Direct Benefit Transfer
DNO	District Nodal Officer
FCSI	First-Child Second-Instalment
FF	Field Functionary
FRS	Facial Recognition System
IPPB	India Post Payments Bank
LGD	Local Government Directory
LMP	Last Menstrual Period
MCP Card	Mother and Child Protection Card
MIS	Management Information System
MO	Medical Officer
NPCI	National Payments Corporation of India
OTP	One-Time Password
PFMS	Public Financial Management System
PMMVY	Pradhan Mantri Matru Vandana Yojana
PT	Poshan Tracker
QR (code)	Quick Response (code)
SAA	State Appellate Authority
SNO	State Nodal Officer
SO	Sanctioning Officer
ULB	Urban Local Body
UIDAI	Unique Identification Authority of India
VHSND	Village Health Sanitation and Nutrition Day
WCD	Women and Child Development



ITEM 1:

DUE-LIST-A LA CLEAR LOH TE TIH FEL DAN

Anganwadi Workers ten beneficiary hi kawng hnih in registration an tih sak thei:

1. Beneficiary Registration [Home Screen → Beneficiary Registration]

2. Due-list [Home Screen → Due-List of Potential Beneficiaries from Poshan Tracker]: AWW-in-Beneficiaries te Aanganwadi a an rawn in ziah loh fel hnuah Poshan Tracker atangadata lo kal, lo insiam list a ni. Inziah loh a hun tak a kal zel theih nan leh registration hun tiam aliam loh nan, AWW-in Due-list a clear ziah tur a ni.

YouTube zirtirna:



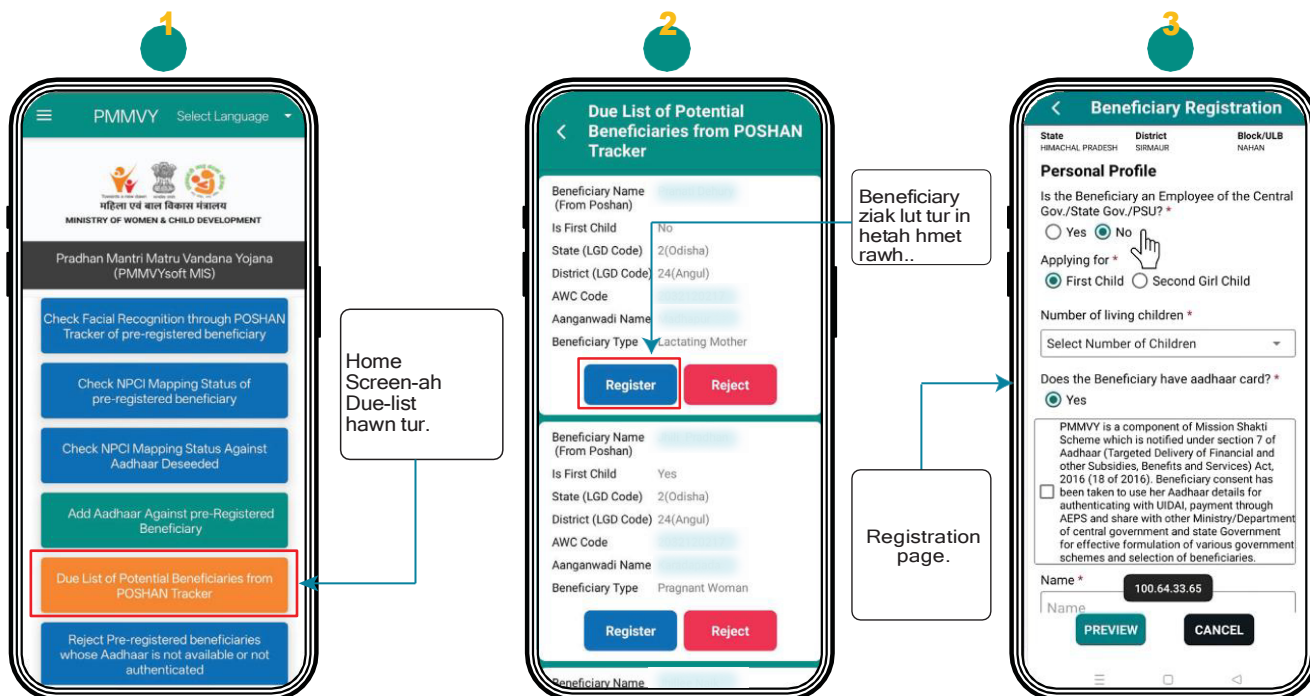
[Hindi Due-list](#)



[English Due-list](#)

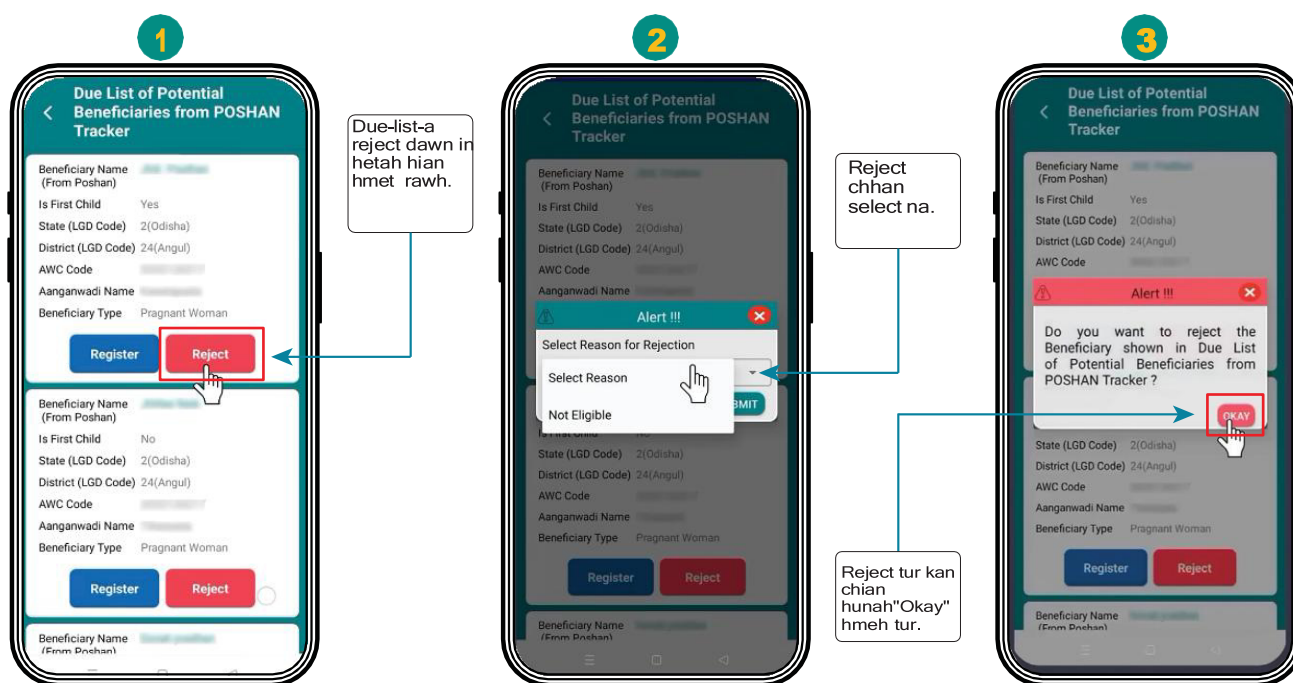
AWW/ASHA - Hna leh mawhpurhna

1. Due-list hmanga ziah loh



Dilna theh loh hmain, Beneficiary chu sawrkar hnathawk a nih leh nih loh finfiah tur. A fa neih zat, Aadhaar number, pian ni, naupai chungchang leh lehkhaw pawimawh theh loh te endik tur.

2. Due-list hmang a reject



- Reject hun: Beneficiary chu ziah luh tawh a nih emaw, duplicate registration emaw, PMMVY dil tur a tling lo emaw, in Anganwadi Centre-a mi a nih loh chuan reject tur a ni.
- Dil thei, tihsual palh avanga reject a nih chuan Home page-a "Beneficiary Registration" hmangin dil that pui leh tur.

Supervisor/ANM - Hna leh mawhphurhna te:

- Sector chhunga AWC tin Due-list-a la tih zawh loh leh hun tiam liam tawh te vil pui thin tur a ni. (LMP + ni 570 pel Due-list te chu a dilpui hun tiam liam tawh an ni.)
- Endik tur report te:
 - Poshan Tracker atanga PMMVY hlawkpuitu ni thei tura ngaih te Due-list report [Reports: Due-List from Poshan Tracker → **Due-list of the potential beneficiaries from Poshan Tracker for PMMVY report**]. Column (B): "Time lapsed cases" (hun tiam liam tawh; a pun belh tur a ni lo) leh Column (E): "Total remaining of due-list to take action" (AWC tinah zero tur, Due-list-a tih tur la bang clear ngei ngei tur) endik tur.
 - Inziah luh hun la neih zat ang a then Due-list [Reports: Due-List from Poshan Tracker → **Due-List Segmented by Time-left for Registration**]. Ni 30 chhung a hun tiam liam turte (Column A) endikin rang taka chinfel tur; Hun tiam a liam loh nan hma lak.
 - Sector meeting ahAWW-te nen la tih zawh lohte ennawnin tih fel tir thin tur.
 - Due-list zirtirna video entir a, a tih dan zirtir thin tur a ni.

Sanctioning Officer (CDPO/MO) - Hna leh mawhphurhna te:

- Project/block chung a kan supervisor zawng zawng ten nen Due-list-a la tih zawh loh belhkhawmvil thin tur.
- Endik tur report: (Supervisor guidelines a inziak ang khian).
- Supervisor-te nen thla tin meeting buatsaih a, la tih zawh loh tam na leh hun tiam liam tawh tam na Circle/AWCah te hmalak dan tur sawi ho .

DNO leh SNO - Hna leh mawhphurhna te:

- District/project tin Due-list tih fel zat leh hun tiam liam tawh a pun/tlem dan vil a. Due-list-a la tih zawh loh tamna leh hun tiam liam tawh pun zelna district/project te hriat chhuah.
- Endik tur report: (Supervisor guidelines a inziak ang khian).
- Hmasawna tlem na district/project tin te DNO/CDPO hriattirin, state pum data nen vil thin tur.
- La tih zawh loh tamna district/project te tana a bik takin hriattirna, zir thar lehna leh zawhna leh sawi hona hun ruahman tur.

Key Reports(Screenshots):

- Poshan Tracker atanga PMMVY Beneficiaries ni thei tura ngaih te Due-list report:

Due List of the Potential Beneficiaries from POSHAN Tracker for PMMVY Report

Excel Print

Search:

S.No	State	No. of Records shown at AWC (whose AWC Codes are matching with POSHAN Tracker) (A)	Time Lapsed Cases (B)	Beneficiary entered on or after 01-07-2025 (C)	No. of Rejected Records (D)	Total cases remaining of due list to take action (E = A - (B+C+D))	Beneficiaries who have been rejected from PT due-list but directly entered through PMMVYsoft MIS on or after 01-07-2025
	Total	19862643	6461771	3730490	4574942	5095440	1012763
1	ANDAMAN AND NICOBAR ISLANDS	3346	306	1153	1571	316	228

Column (B): "Time lapsed cases" - hun tiam liam tawh.(Case hi a pun belh tur a ni lo)

Column (E): "Total remaining of due-list to take action". AWC tinah zero tur a ni; Due-list-a tih tur la bang a clear vek tur.

- Due-list report atang a inziah luh hun la neih zat en na

Due-list segmented by time left for registration Report

Excel Print

Search:

S.No	State	Cases lapsing in less than 30 days (A)	Cases lapsing in 31-90 days (B)	Cases lapsing in more than 90 days (C)	Total Cases (A+B+C)
	Total	699336	1081723	3314281	5095340
1	ANDAMAN AND NICOBAR ISLANDS (35)	25	38	253	316

Column (A): Ni 30 chung a hun tiam liam turte rang tak a chinfel a; registration hun tiam a liam loh nan hma lak tur.

ITEM 2A:

INZIAK LUT LAWK TE:FRS/FACE-AUTH LA TIH ZAWH LOH TE TIH FEL

Registration tih lai a Face Auth/FRS la ti lo te chu inziak lut lawk (pre-registered) zingah an awm a. PMMVY Portal-ah an Face Auth/FRS hi heng kawng pahnihte hmanh hian tih theih:

1. Poshan Tracker hmanh a FRS: [Home Screen → Check Facial Recognition through Poshan Tracker of pre-registered beneficiary]
2. Mobile App hmanh a Face Authentication: [Home Screen → Face Authentication of pre-registered beneficiaries whose FRS from PT not done]

YouTube Tutorials FRS:



[Hindi FRS](#)



[English FRS](#)

YouTube Tutorials Face-Auth:



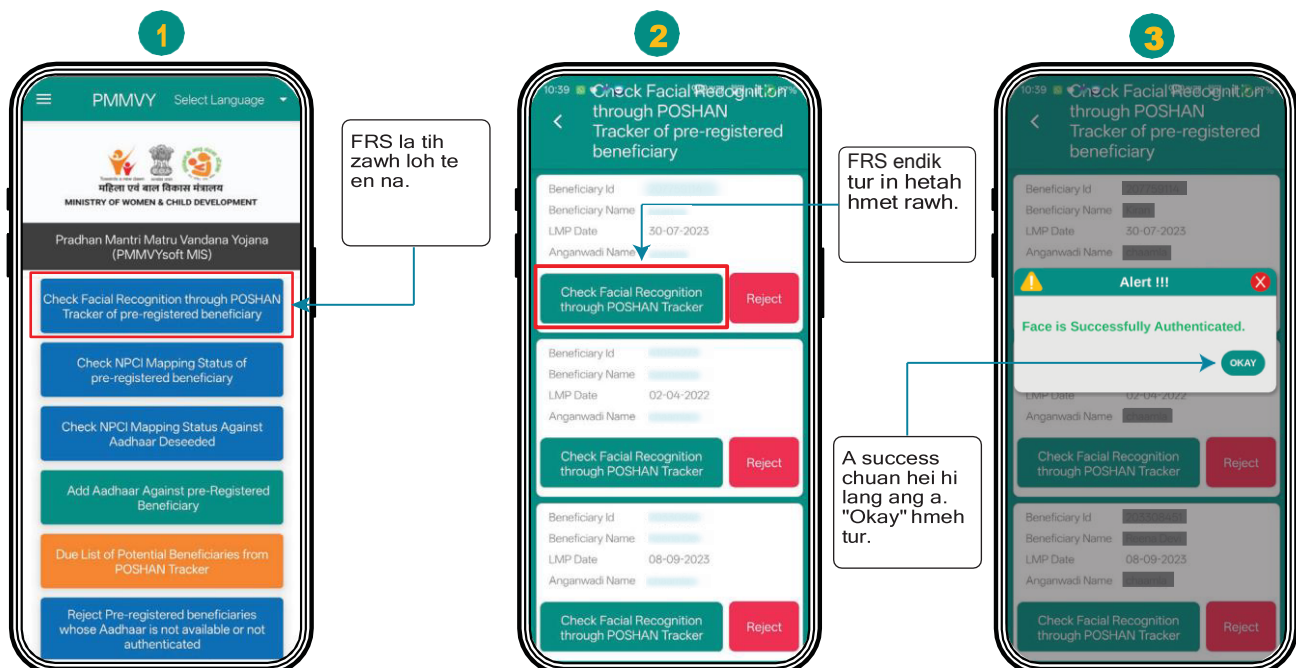
[Hindi Face-Auth](#)



[English Face-Auth](#)

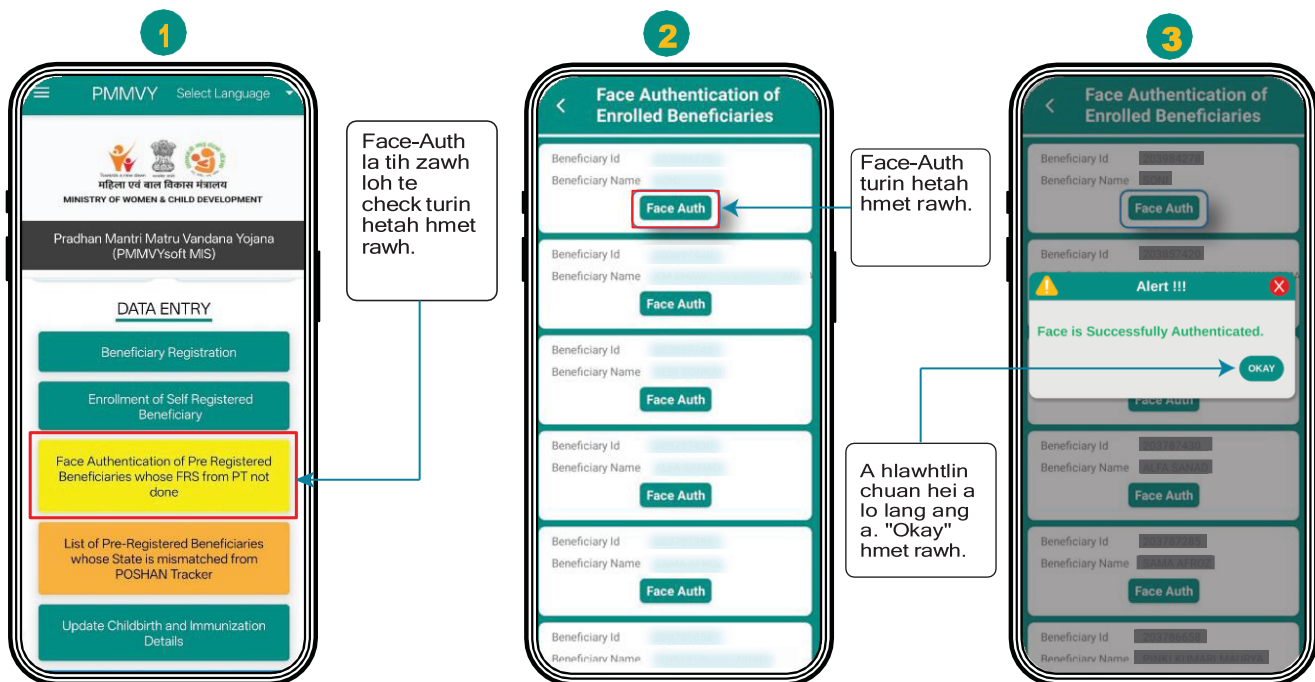
AWW/ASHA - Hna leh mawhpurhna te:

1. Poshan Tracker atang a FRS endik



- Check FRS a tlang loh chuan cache(settings/app) clear a enchhin leh tur.
- Check FRS a success loh chuan Face Authentication ah en leh chhin tur.

2. Inziak lut tawh te(Face Authentication)



- Face Authentication tih hma in Play Store atangin Aadhaar FaceRD app dah luh (install) hmasak tur.
- Thlalak hi fel fai tak a lak tur: front camera emaw back camera a hman theih. Hmun eng tha leh a hnunglam plain emaw rawng eng deuh ni se; beneficiary hmai chu ngil taka awmin fiah tak in lang se.
- A hmai chu frame chungah a awm chuan frame a hring ang; a mit khap tir in, thlalak chu amah in a inla ang.
- Face Authentication-in biometrics a inmil lo tih a lantir chuan rei lo te ngah a enchhin leh tur.
- A la hlawhtlin loh chuan Aadhar services hnai ber ah Aadhaar biometrics update tir la; update a hnuah enchhin leh tur.

Supervisor/ANM - Hna leh mawhphurhna te:

- Sector chhunga AWC tin FRS/Face-Auth la tih zawh loh te vil a, hmalak tur.
- Endik tur report:
PMMVY-a inziak lut report [[Reports: Pre-registered Beneficiaries → Pre-registered beneficiaries in PMMVY](#)]. Chhinchhiahna pawimawh: inziak lut lawk zawng zawng; Poshan Tracker FRS leh UIDAI Face Authentication tih zawh loh zawng zawng; NPCI nen la mapped lo te.
- Circle meeting ah la tih zawh loh tamna AWC-te chungchang AWW-te nen sawi ho a hmalak tur.
- Beneficiaries in a hun tak a tanpuina an hmuh theih nan verification pending loh tur.
- YouTube tutorial video hmangin AWW-te a tih dan dik zirtir tur.

Sanctioning Officer (CDPO/MO) - Hna leh mawhphurhna te:

- Sector tin FRS/Face-Auth la tih zawh loh te chu vil a hmalak tur.
- Endik tur report: (Supervisor guidelines a inziak ang khian).
- Supervisor-te nen ennawn a; hmasawwna nei lo sector emaw circle te vil zui tur.

DNO leh SNO - Hna leh mawhphurhna te:

- State pum FRS/Face-Auth la tih zawh loh a pun/tlem dan vil tur.
- Endik tur report: (Supervisor guidelines a inziak ang khian).
- Hmasawwna tam lohna district/project te DNO/CDPO hriattirin, state pum data kal zel dan nen vil tur.
- La tih zawh loh tamna district/project te tana a bik tak a hriattirna, zir thar lehna emaw zawhna leh sawi hona hun ruahman tur.

Report(Screenshot):

- PMMVY-a inziak lut lawk(pre-registered)report

Pre-registered Beneficiaries in PMMVY Report

Excel Print

Search:

S.No	State	Total Pre Registered Beneficiaries	Beneficiaries Without Aadhaar or Aadhaar is not Authenticated	Rejected Beneficiaries without Aadhaar or Aadhaar is not Authenticated	Beneficiaries Not mapped with NPCI	Beneficiaries for whom neither FRS from POSHAN Tracker nor Face Authentication from UIDAI has been completed	Rejected beneficiaries for whom neither FRS from POSHAN Tracker nor Face Authentication from UIDAI has been completed	Face Authentication of Beneficiaries is mandatory after 24 Hrs of Registration because FRS is done from different State/UT in POSHAN Tracker (Face Auth of only two such beneficiary can be done in a day)	Rejected Pre-Registered Beneficiaries
	Total	211642	54990	13002	616753	542753	29564	4198	43952
1	ANDAMAN AND NICOBAR ISLANDS (35)	110	3	0	69	33	10	1	10

Inziak lut lawk zawng zawng

NPCI la tih zawh loh zawng zawng

FRS/Face-Auth la tih zawh loh zawng zawng

ITEM 2B:

INZIAK LUT LAWK TE: NPCI LA TIH ZAWH LOH TE TIH FEL

PMMVY hnuai hlawkpuitu enrolled an nih theih nan leh nau neih tanpuina a dawn theih nan, a bank account chu Aadhaar-seeded/NPCI-mapped a ni tur a ni. Heng harsatnate hi kawng pahnihin chinfel theih a ni:

1. NPCI mapping dinhmun endik [Home Screen → Check NPCI Mapping Status of pre-registered beneficiary.]
2. NPCI mapping dinhmun endik [Home Screen → Check NPCI Mapping Status Against Aadhaar Deseeded]. Hei hi register lai a Aadhaar seed tawh, mahse pawisa pek chhuah laia zawm a nih loh hmuh chhuah te chinfelna a ni.

 YouTube zirtirna:



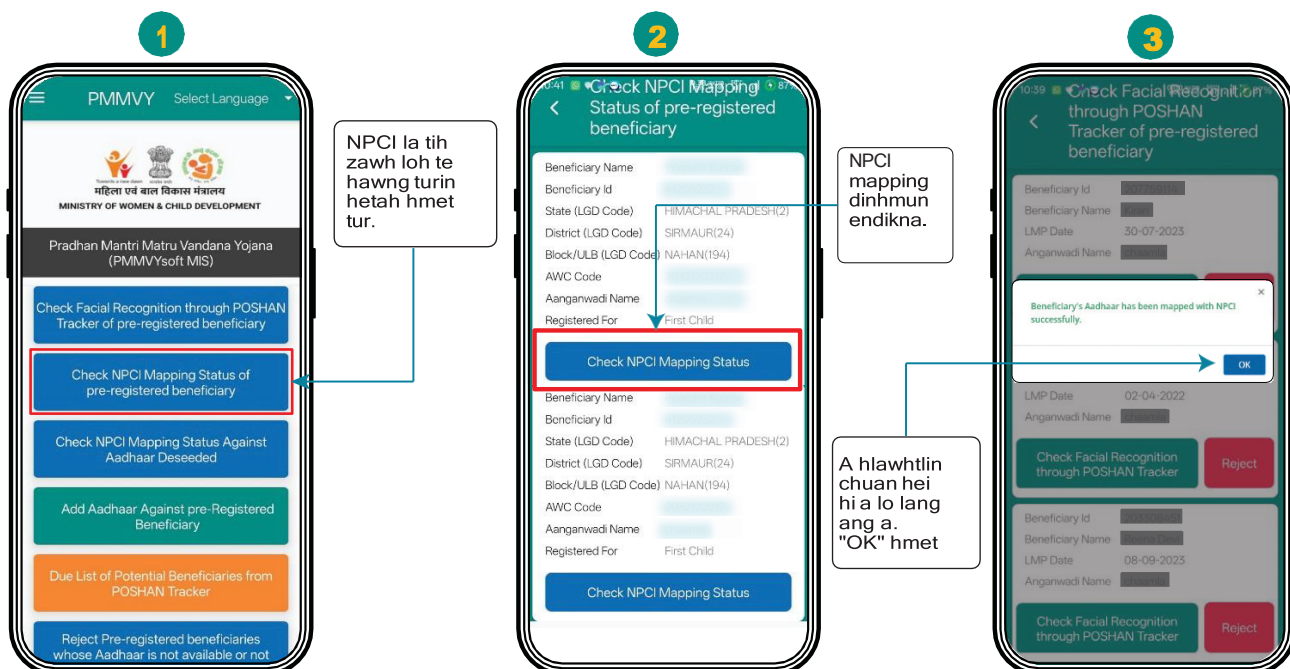
[Hindi: Aadhaar zawm / NPCI mapping](#)



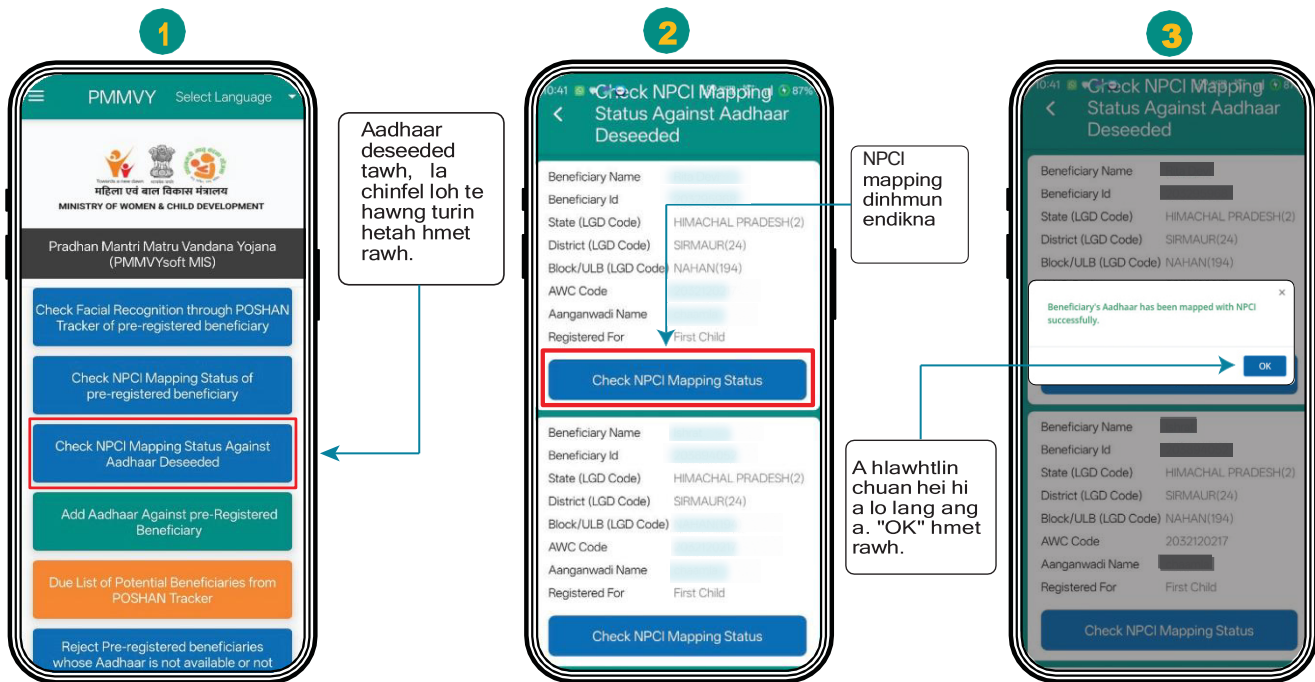
[English: Aadhaar zawm / NPCI mapping](#)

AWW/ASHA - Hna leh mawhphurhna te:

1. Inziak lut lawk NPCI mapping dinhmun endikna



2. Aadhaar deseeded te NPCI mapping dinhmun endik



• Heng kawngte zing a pakhat hman a Aadhaar seed dan:

- NPCI/BASE portal (NPCI [website](#) ah tih dan a en rawh)
- Mahni Bank branch-ah.
- India Post Payments Bank (IPPB) kaltlangin Aadhaar-seeded, DBT-enabled account thar hawn in.



- BASE portal bank list-ah beneficiary bank hming a lan loh chuan NPCI mapping ti tur in bank branch-ah a kal tur/NPCI-mapped in post office account thar a hawn tur.
- BASE portal i luh theih loh chuan browser-a incognito mode hmangin luh tur.

3. NPCI mapping tih dan (<https://www.npci.org.in>)



I tan hmain hengte hi i kutah a awm sa ngei tur a ni:

1. Aadhaar number
2. Aadhaar nen zawm tur i bank account number
3. I Aadhaar nen inzawm mobile number



Supervisor/ANM - Hna leh mawhphurhna te:

- Sector chhung a AWC tin NPCI mapping la tih zawh loh te vil tur.
- Endik tur report:
 - PMMVY-a inziak lut lawk report [[Reports: Pre-registered Beneficiaries → Pre-registered beneficiaries in PMMVY](#)]. Inziak lut lawk zawng zawng NPCI nen la mapped lo te Poshan Tracker FRS leh UIDAI Face Authentication tih zawh loh ve ve te.
 - Sector meeting ah DBT la enabled lo chungchang AWW-te nen sawi ho a hmalak tur.
 - Tutorial video hmang in BASE portal-a online NPCI mapping tih dan zirtir tur.
 - Mahni circle/ward-a mite bank leh sum enkawlina kawng a an hriatna tih zau nan AWW-te kaihrui.

Sanctioning Officer (CDPO/MO) - Hna leh mawhphurhna te:

- Sector tin NPCI mapping la tih zawh loh vil .
- Endik tur report:(Supervisor guidelines a inziak ang khian).
- Supervisor-te nen en nawn a; la tih zawh loh tamna sector ah hmalak.
- La tih zawh loh tam na sector-ah a bik takin NPCI mapping leh Face Authentication tih zawh loh chinfelna hun ruahman tur

DNO leh SNO - Hna leh mawhphurhna te:

- District/state pum NPCI mapping dinhmun vil that.
- Endik tur report: (Supervisor guidelines a inziak ang khian).
- Hmasawna tlem zawk district/project te DNO/CDPO hriattirin, state pum tih fel hmasawna hun kal zel nen vil tur.
- PMMVY ennawna meeting ah pre-registered la chinfel loh te uluk tak a ennawn ni rawh se.

ITEM 3:

FA HMASA BER ATANA PAWISA (2nd Installment) LA TIH ZAWH LOH TE TIH FEL

Fa hmasa ber atana pawisa tum hnihna ₹2,000 chu a tum hnihna form-a naute pianni leh hri danna pek update a nih hnuah pek chhuah a ni. A tum hnihna dilna hi LMP + ni 368 hnuah mahniin a lo inhawng a, portal-a "Update Childbirth and Immunisation" hnuaiah hmuh theih a ni. Tling nute hnena pawisa tum hnihna a hun taka a thlen theih nan, AWW-te chuan heng hi rang takin an update thin tur a ni.

 YouTube zirtirna:



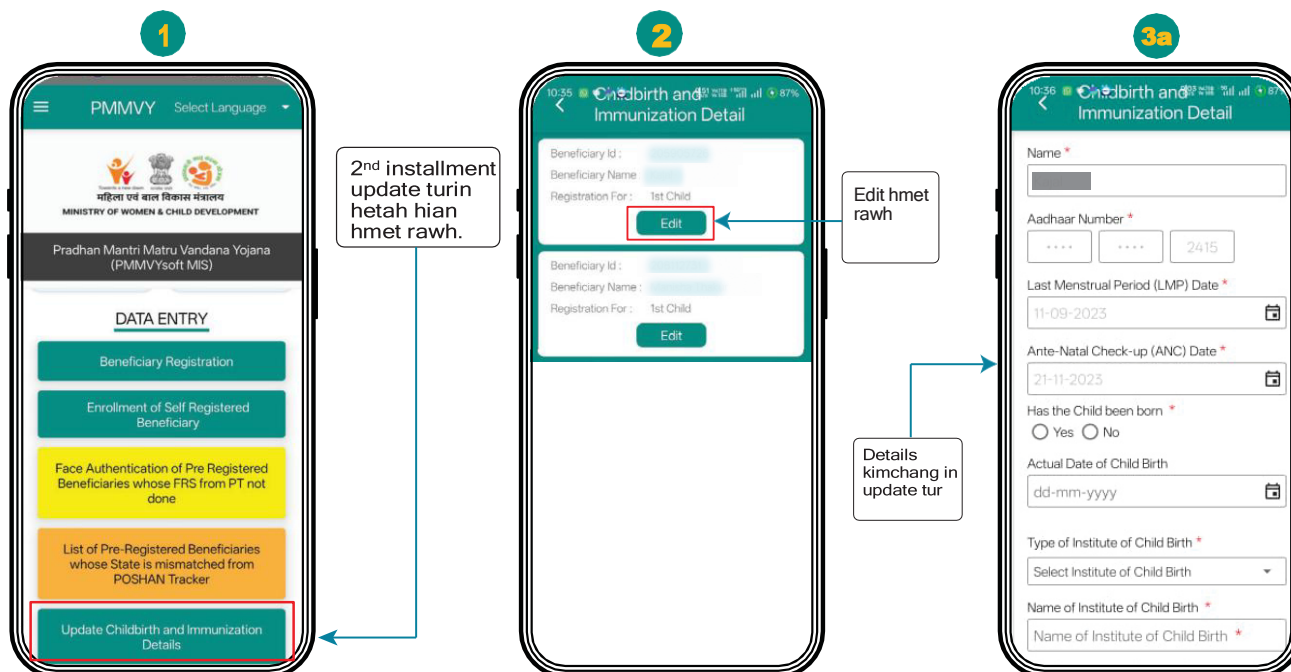
[Hindi: FCSI dil dan](#)



[English: FCSI dil dan](#)

AWW/ASHA - Hna leh mawhphurhna te:

1. Fa hmasa ber atana pawisa tum hnihna (2nd installment)dil | Naute pian leh hri danna pek update dan-





La tih zawh loh a tlem theih nan, VHSND neih zawh apiangin "Update Childbirth and Immunisation" tab ennawn a, Dah luh hun tawh zawng zawng ngaihven zui thin tur a ni.

A hlawhtlin chuan hei hi a lang ang a. "Okay"

"Submit" hmeh tur

Hri danna pek hun-

Sl. No.	Pek hun
1	Pian hlim
2	Kar 6
3	Kar 10
4	Kar 14

Supervisor/ANM - Hna leh mawhphurhna te:

- AWC tinah pawisa tum hnihna (naute pian/hri danna pek update) la tih zawh loh te chu ngaihpawimawh a vil zui tur.
- Endik tur report:
 - LGD-WCD dinhmun indawt dan ang a la tih zawh loh dinhmun: [[Reports: Pendency at Stakeholder Level](#) → [LGD-WCD Hierarchy Pendency Status](#)]. "Pending at FF for filling up" endik a vil tur. Hei hi AWW login-a FCSI la tih zawh loh zawng zawng zat a ni.
 - Descriptive Status (01-04-2025 atangin): [[Reports: Important Statistics of PMMVY](#) → [Descriptive Status- Instalment wise \(since 01-04-2025\)](#)]. He report-ah hian kum hnih kal ta chhung a FCSI dilna zawng zawng leh pek tawh zat a en theih.
 - AWW-te hnenah FCSI tutorial video thawn chhuah a. Sector meeting ah a takin tih puiin zirtir tur.
 - FCSI dilna theh luh te a hun tak ah enfiah thin tur.

Sanctioning Officer(CDPO/MO) - Hna leh mawhphurhna

- Supervisor-te hnuaia sector tin pawisa tum hnihna la tih zawh loh belhkhawm chu vil rawh.
- Endik tur report: Supervisor bung-a tarlan te ang bawh.
- La tih zawh loh te pawisa pek tur(Payment Generation) chu a hun tak ah tih tur.
- Supervisor-te nen ennawn a; delay awm lo a approve tur.
- FCSI la tih zawh loh a awm reng chhan hriat nan a hmunah tlawh tur.

DNO leh SNO - Hna leh mawhphurhna te:

- District leh state pum pawisa tum hnihna pek chhuah zat leh la tih zawh loh te vil tur.
- Endik tur report: (Supervisor guidelines a inziak ang khian).
- FCSI la tih zawh loh a rang thei ang bera tih nan, ngaih pawimawh a hmalak dan tur ruahman tur.

Report(Screenshot):

- LGD-WCD dinhmun indawt ang a la tih zawh loh dinhmun:

LGD – WCD Hierarchy Pendency Status Report

[Excel](#) [Print](#)

FCSI la tih zawh loh zat

Second Instalment								
Pending at FF for filling up	Pending at FF for verification (Self Registered Beneficiary)	Pending at SUP for verification	Pending at SO for approval	Pending at SO for payment generation	Pending at SO for payment Approval	Pending at SNO for onward pushing to PFMS	Total Pendency at Stakeholder Level	Pending for Payment at PFMS
1962062	13252	240221	83305	91350	65964	91647	585739	2122073
311	0	25	9	14	63	3	114	591

- Kum tin a dinhmun chipchiar (01-04-2025 atangin) report:

Descriptive Status - Instalment-wise (Since 01-04-2025) Report

Select Financial Year*

All

[Excel](#) [Print](#)

FCSI dilna theh luh te vil

S.No	State	First Child - First Instalment Applied	First Child - First Instalment Paid	% of First Child - First Instalment Paid	First Child - Second Instalment Applied	First Child - Second Instalment Paid
	Total	13414008	8732167	65.10	8500153	4959812
1	ANDAMAN AND NICOBAR ISLANDS	3325	2187	65.77	2343	1583

ITEM 4:

BENEFICIARY/ENROLL NEI LO AWC TE TIH TLEM

"Zero AWC" kan tih hi PMMVY diltu pakhat mah ziaak lut lo Anganwadi Centre an ni a (financial year chhung ang zel in). A thil tum ber chu heng AWC-te hi hriat chhuah a, an wadi a dil thei te dilpui a ni.

 YouTube zirtirna:



[Hindi Due-list](#)



[English Due-list](#)

AWW/ASHA - Hna leh mawhphurhna te:

- Due-list leh AWC huam chhung a naupai/nu hnute pe lai, tling ni a hriat te leh dil thei te endik

1

2

3

Home Screen-ah Due-list hawng turin hetah hmet rawh.

Beneficiary ziaak lut turin hetah hmet rawh.

Form a in hawng ang a. Fill up tur

- Poshan Tracker-a inziak lut tawh, PMMVY hlawkpuitu ni thei tura ngaih te endik tur.
- Kum khat leh a chanve kal ta chhung a khua/veng/ward-a naupai zawng zawng list kim chang neih nan ANM nen thawh ho thin tur.

- Inziak lut la tih zawh loh zawng zawng endik in tih fel tur.
- PMMVY-a inziak lut turin VHSND leh CBE dangte hmangin khawtlang awareness neih tur.
- Endik tur report:

◦ Financial year tin a PMMVY kalpui dinhmun: [Reports: WCD Hierarchy Wise → PMMVY Implementation Status Financial Year-wise]. He report hmang hian financial year leh a hma kum a "Entered" leh "Enrolled" a en theih.

PMMVY-a inziak lut lawk (pre-registered): [Reports: Pre-registered Beneficiaries → Pre-registered beneficiaries in PMMVY]. Inziak lut lawk zawng zawng; NPCI nen la mapped lo te; Poshan Tracker FRS leh UIDAI Face Authentication tih zawh loh te nen endik tur.

◦ Poshan Tracker atang a PMMVY dawng thei tur a ngaih te Due-list: [Reports: Due-List from Poshan Tracker → Due-list of the potential beneficiaries from Poshan Tracker for PMMVY]. Column (B): "Time lapsed cases" (hun tiam liam tawh; a pung belh tur ven leh Column (E): "Total remaining of due-list to take action" (AWC tinah tih zawh tur a ni; Due-list-a tih tur awm clear nen) endik tur.

Supervisor/ANM - Hna leh mawhpurhna te:

- Financial year leh a hma financial year-a sector chhung a Zero AWC list vil a. Kum hnih chhung a enrollment pakhat mah nei lo AWW-te be zawn chhuah.
- Endik tur report leh chhinchhiaha: AWW bung-a tarlan te ang baw.
- Sector meeting hengte hi ennawn tur.

Sanctioning Officer (CDPO/MO) - Hna leh mawhpurhna te:

- Project/block chhung a sector tin Zero AWC zat vil a, financial year-a Zero AWC za zela teh zat sang zawk nei sector te zawn chhuah.
- Supervisor-te nen ennawn a; ennawnna vawi tam neih hnu pawh a zero-a la awm AWC-te zawn chhuah.

DNO leh SNO - Hna leh mawhpurhna te:

- Sector tin Zero AWC zat leh a pun/tlem dan vil a, an dinhmun in a zir leh zir loh te zawn chhuah emaw field functionary-te thiam kim loh vang a ni em tih hriat fiah.
- AWW, ASHA leh ANM-te an thawh ho na tha zawk an neih theih nan Health Department nen thawh ho.
- Endik tur report:

◦ FY 26-27-a beneficiaries entered/enrolled nei lo AWC-te dinhmun: [Reports: Monitoring reports - FY 26-27 → Status of Institution having no entered/enrolled Beneficiary FY 26-27]

◦ FY 26-27-a beneficiaries entered/enrolled nei lo AWC-te: [Reports: Monitoring reports - FY 26-27 → Anganwadi Centres having no beneficiary entered/enrolled in FY 26-27]

ITEM 5:

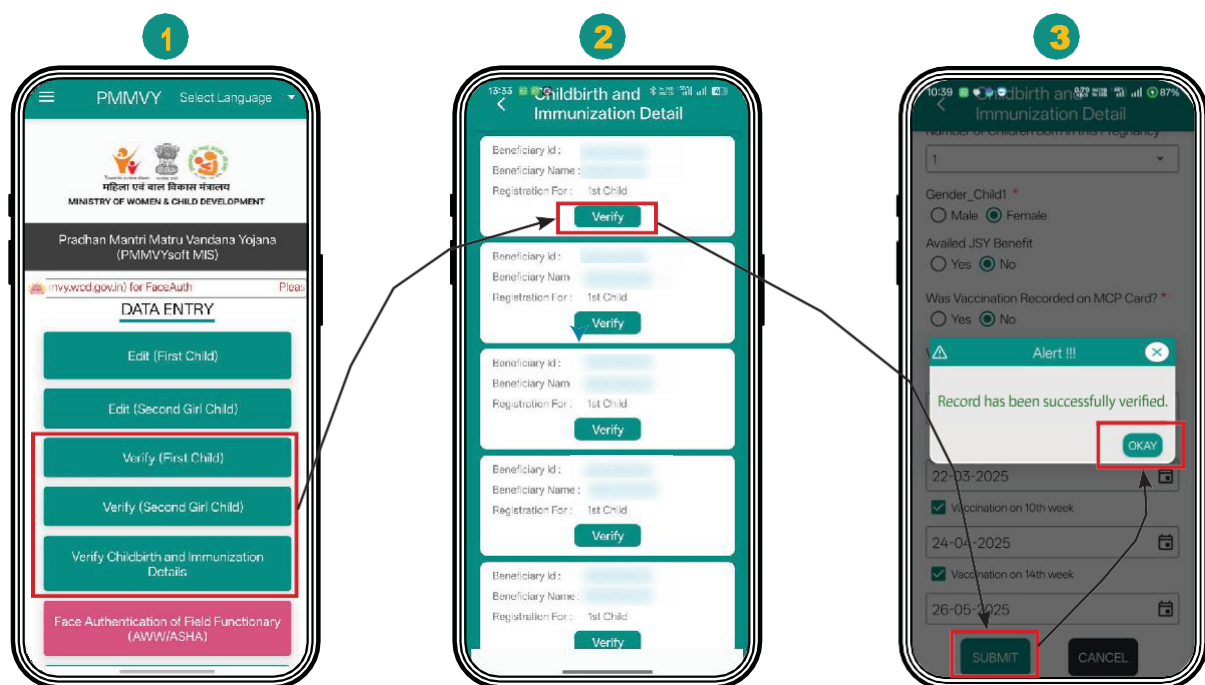
DILNA LA TIH ZAWH LOH TE TIH FEL - SUPERVISOR, SO, SNO

Supervisor-te chuan dilna lut apiang endik leh finfiah tur a ni.

Supervisor/ANM - Hna leh mawhphurhna

- Fa hmasa ber leh fa pahnihna hmeichhia atana inziak lut Verify emaw Not Verify portal ah check a tih thin tur.
- Luh na tur [Data Entry → Verify (First Child) / Verify (Second Girl Child)]
- AWW-te theh luh, naute pian leh hri danna pek chungchang lo enfiah
- Luh na tur: [Data Entry → Verify Childbirth and Immunisation Details]
- Endik tur report: LGD-WCD Hierarchy Pendency Status [Reports: Pendency at Stakeholder Level → LGD-WCD Hierarchy Pendency Status].

Supervisor-in a verify dan



Sanctioning Officer (CDPO/MO) - Hna leh mawhphurhna te:

- Supervisor-te verify tawh beneficiaries te la approve loh te approve (emaw reject) tur.
- Luh na tur: [Data Entry → First Child Registration/ Second Girl Child Registration]
- Supervisor-te verify tawh, naute pian leh hri danna pek(FCSI)la approve loh te approve tur.
- Luh na tur: [Data Entry → Immunisation approval/ Second Girl Child Immunisation approval]
- Endik tur report: LGD-WCD Hierarchy Pendency Status [Reports: Pendency at Stakeholder Level → LGD-WCD Hierarchy Pendency Status].
- Approve a nih hnuah SO-te chuan dilna pawmpui tawh te tan Payment Generation an ti tur a ni.

DNO - Hna leh mawhphurhna te:

- District chung a project zawng zawng hnathawh dinhmun, dilna chi hrang hrang la tih zawh loh (SO, Supervisor leh AWW level) telin, vilin ennawn ziah tur.
- La tih zawh loh dinhmun vilin CDPO-te hnenah hriattir thin tur.

SNO - Hna leh mawhphurhna te:

- SNO-te chuan SO atanga an dawn zawng zawng Payment Approval an pe tur a ni.
- State level-a verify/approve zawng zawng la tih zawh loh te vil tur.
- Endik tur report: LGD-WCD Hierarchy Pendency Status [Reports: Pendency at Stakeholder Level → LGD-WCD Hierarchy Pendency Status].
- SO leh Supervisor level-a la tih zawh loh tam na project te ennawn zui tur.

ITEM 6:

COMPLAINT LEH GRIEVANCE TE TIH FEL - SO, SNO LEH SAA

Beneficiaries complaint theh luh chu SO leh SNO-in a hun tak ah chinfel tur a ni.

Pawmpuitu Officer (CDPO/MO) - Hna leh mawhphurhna

- Project/block level-a complaint theh luh te ennawn in chinfel tur.
 - Luh dan tur: [Complaint → Pending Complaints → View details → Add closing remarks → Close]

State Nodal Officer (SNO) - Hna leh mawhphurhna

- State pum complaint chinfel zat leh la chinfel loh te vil la; la chinfel loh zawng zawng chinfel tur.
- Luh dan tur: [Complaint → Pending Complaints → View details → Add closing remarks → Close]
- Ennawn leh vil nan: [Complaint → Grievance Report]
- Thlen nawnna (Appeal) te chinfel rawh.

- Luh dan tur: [Grievance Appeal → Pending Appeals → View details → Add closing remarks → Close]

State Appellate Authority (SAA) - Hna leh mawhphurhna

- SAA hnena thlen thlen nawn na zawng zawng chinfel tur.
 - Luh dan tur: [Grievance Appeal → Pending Appeals → View details → Add closing remarks → Close].

ITEM 7:

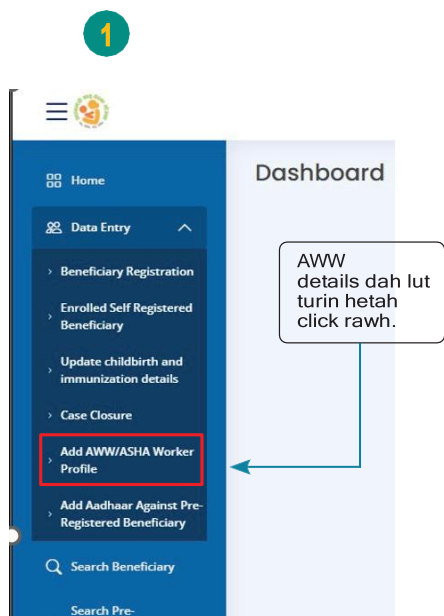
FIELD FUNCTIONARY (AWW/ASHA) TE AADHAAR DETAILS

Incentive module-in a tum ang taka hna a thawh theih nan AWW/ASHA zawng zawngin PMMVY Portal-ah an Aadhaar kimchang tak in an dah lut tur a ni.

AWW/ASHA - Hna leh mawhphurhna

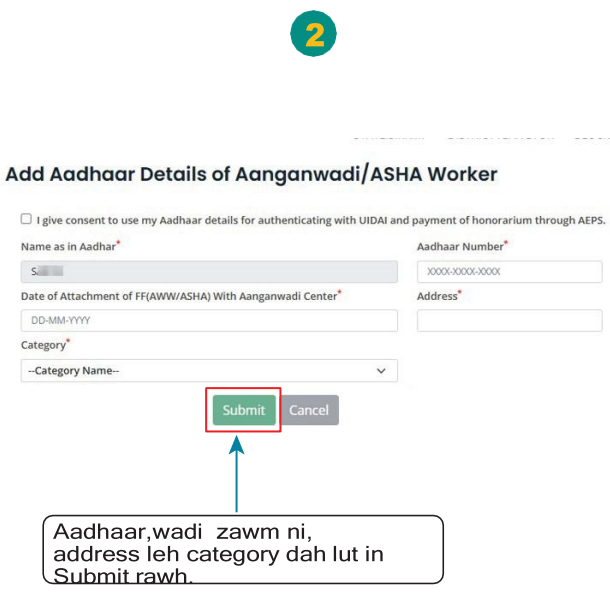
1. AWW/ASHA chuan PMMVY Portal-ah a Aadhaar leh tul dangte a update tur a ni.

1



AWW details dah lut turin hetah click rawh.

2

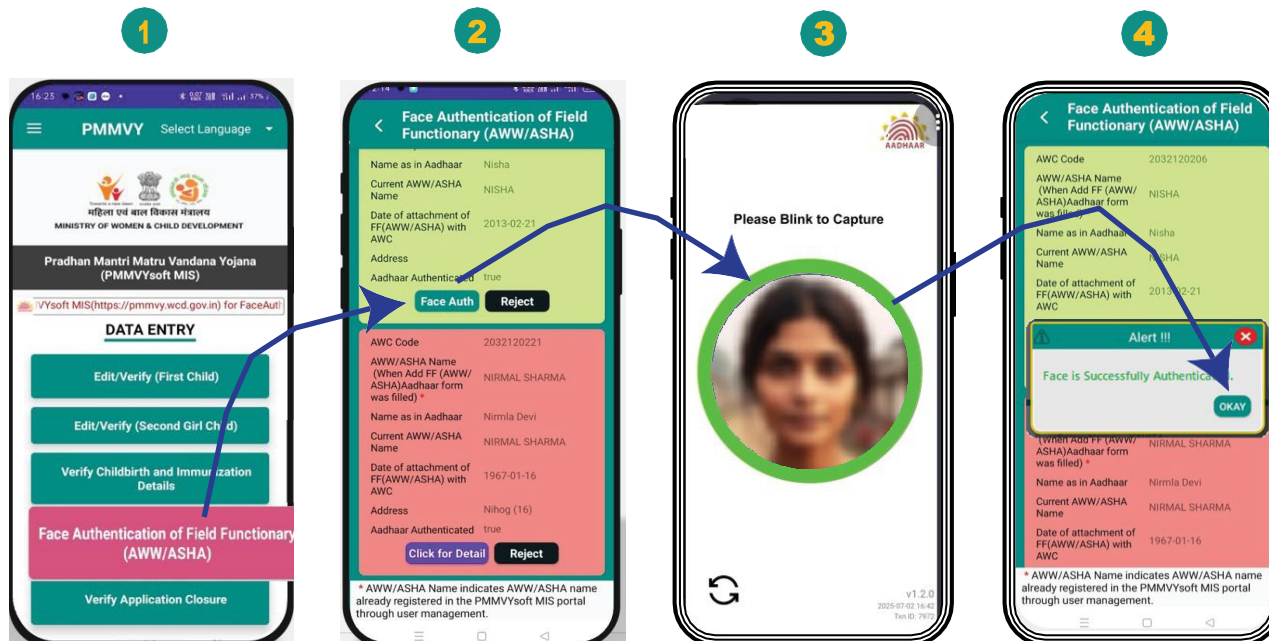


Aadhaar,wadi zawm ni, address leh category dah lut in Submit rawh.

Supervisor/ANM - Hna leh mawhphurhna

- Supervisor/ANM chuan field functionary-te chanchin finfiahin, an Face Auth a tihsak tur a ni.

2. Supervisor-in field functionary-te Face Auth a tihsak dan



- Supervisor/ANM chuan AWW/ASHA-te AWC-a an awm chung (Residency period) pawh a update tur a ni.
 - Residency period update dan: **PMMVY App-ah log in → Update Residency Period of FF (AWW/ASHA) in AWC → Submit**

Sanctioning Officer (CDPO/MO) - Hna leh mawhphurhna

- FF profile tih fel zawh nan SO-te chuan field functionary-te details update an pawmpui tur a ni.
 - Luh dan: **PMMVY Portal-ah log in → Data entry → FF Aadhaar details Approval for Incentive → Action → Approve/Reject**
 - SO-te chuan FF-te "Residency period" pawh an pawmpui tur a ni.
 - Luh dan: **Data entry → Approval of Residency period of FF (AWW/ASHA) for incentive → Action → Approve/Reject**

ITEM 8:

e-SIGNATURE

e-Signature hman theih nan SO leh SNO zawng zawngi n PMMVY Portal-ah an Aadhaar update a dah lut tur a ni.

Sanctioning Officer (CDPO/MO) - Hna leh mawhphurhna

- e-sign inziak lut turin SO-te chuan a hnuai ami ang hian an zawm tur a ni:

The screenshot shows the PMMVY Portal interface. On the left, a sidebar contains a menu with 'Data Entry', 'E-sign Registration' (highlighted with a red box and a 'NEW' badge), 'Payment Generation', and 'Payment Generation FF'. The main content area is titled 'Dashboard' and contains a form titled 'Add Aadhaar Details of Sanctioning Officer (CDPO/MO/THO) for e-Sign'. The form includes fields for 'Name as in Aadhar', 'Mobile Number', 'Aadhaar Number', 'Gender', and 'Date of Attachment of Sanctioning Officer'. A green 'Submit' button is at the bottom right. A green box at the bottom of the form contains the text 'Record has been updated successfully.'.

1. SO Aadhaar update turin "E-sign Registration" click rawh.

2. Update ngai te dah lutin Submit rawh.

3. Record has been updated successfully.

- SO-in heng information te hi a theh luh hnuah SNO pawmpui turin a kal ang.

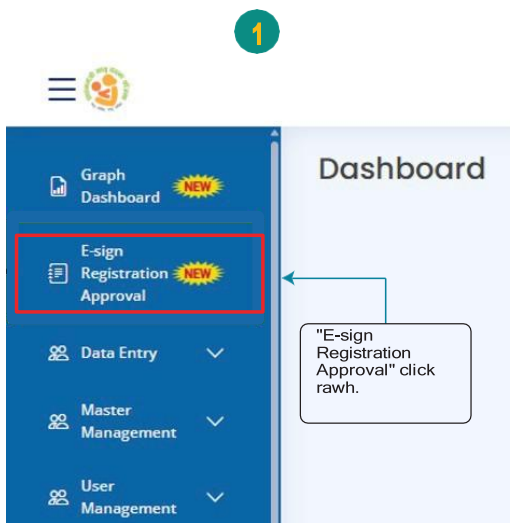


- Aadhaar update a hlawhtlin loh chuan User Management hmang a i hming tih dik nan SNO a biak theih.
- User Management-ah i hming a dik tawh a nih chuan update tha leh rawh.
- Form-ah chanchin a lo inlang lo a nih chuan i SNO be la, "Master Data Management" hmangin i Project code - District -> Block/ULB -> Project code inzawm - chu "Correct Mapped" tiin chhinchhiah tir rawh.

SNO - Hna leh mawhphurhna

- SNO chuan SO Aadhaar details a pawmpui ang (a hnuaia tih dan en ang hian).

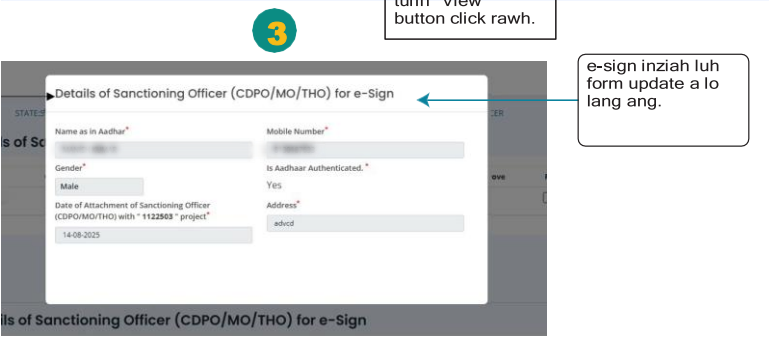
1



2



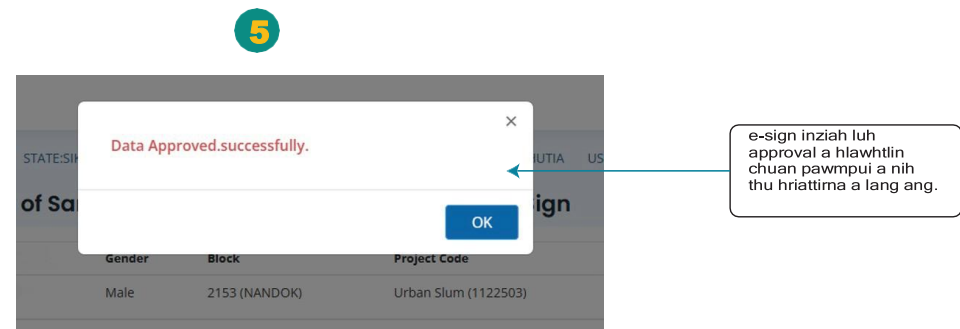
3



4



5



- SNO-te chuan anmahni Aadhaar pawh an update tur a ni; a tih dan chu SO-te e-signature tih dan nen a in ang.

BELH - 1

AWW/ASHA: Harsatna chinfelna kawhhmuhna tawi

Harsatna	Tih tur
FRS/FACE AUTH	Hmun eng tha tak ah lak tur, Thla kan laksak tur te a frame "sen" chhung ah ngil tak a lak a, a tul chuan tarmit tel lo a lak tur.
App muang	App cache tih fai dan: Apps → App Icon rei deuh hmet → App Info → Storage & Cache → "Clear Cache". Tichuan enchhin leh tur.
OTP dawn loh	Mobile network kan nei em endik a. Mobile number chu PMMVY Portal-a ziah luh(register) a ni tur a ni. Minute 10 nghak in enchhin leh tur.
FACE AUTHENTICATON (PMMVY App bik)	Face Auth tih tan hmain Google Play Store atanga AadhaarFaceRD app dah luh (install) a ni ngei em enfiah tur.
Aadhaar authentication hlawhchham	Aadhaar number dah luh chu beneficiary ta a nih leh nih loh enfiah a, a Aadhaar a hlui tawh chuan Aadhaar Seva Kendra-ah biometrics update tir la, enchhin leh tur. Geo-location hi on reng tur a ni bawh.
Theh luh laiin app a lo tawp	Internet a tha em endik tur. PMMVYSoft app chu restart a login leh tur. Form dah khah lai chuan app khar loh tur.



BELH - 2

Zirtirna video zawng zawng link leh QR code te:

1A. PMMVY-Soft password
thlak dan

[Password thlak dan](#)



1B PMMVY-Soft password thlak
dan

[Password thlak](#)



2A Poshan Tracker Due-list
atanga beneficiary ziah luh
emaw reject dan.

[Due-list](#)



2B. Poshan Tracker Due-list atanga beneficiary
ziah luh
emaw reject dan.

[Due-list](#)

3A "FRS through Poshan
Tracker" hmanga PMMVY-a
ziah luh dan

[FRS](#)



3B Poshan Tracker FRS
hmanga PMMVY-a ziah luh
dan

[FRS](#)



4A Face-Auth hmang a
PMMVY-a ziah luh dan

[Face-Auth](#)



4B Face-Auth hmang a
PMMVY-a ziah luh dan

[Face-Auth](#)



5A Due-list hmang a PMMVY-a ziah luh dan

[Due-list](#)



5B Due-list hmang a PMMVY-a ziah luh dan

[DueList](#)



6A I bank account
Aadhaar-seeded / DBT-enabled
/ NPCI-mapped dan

[NPCI mapping](#)



6B I bank account
Aadhaar-seeded /
DBT-enabled / NPCI-mapped
dan

[NPCI mapping](#)

7A AWW | PMMVY hnuaia fa
hmasa ber atan a tum
hnihna dil dan(FCSI)

[FCSI](#)



7B PMMVY hnuaia fa hmasa
ber atana tum hnihna dil
dan(FCSI)

[FCSI](#)





BELH - 3

Hriattirna video zawng zawng link leh QR code

1A PMMVY - Scheme tlanpui

[PMMVY - Scheme
tlangpui](#)



1B PMMVY - Scheme tlanpui

[PMMVY Scheme tlangpui](#)



2A PMMVY - Sum tanpuina

[PMMVY - Sum tanpuina](#)



2B PMMVY - Sum
tanpuina_
[PMMVY - Sum tanpuina](#)

BELH - 4

Report leh chhinchhiaha pawimawh te

Sl. No.	Report hming	Portal-a kalkawng	Remarks
1	Financial year tin a PMMVY kalpui dinhmun	Reports: WCD Hierarchy Wise → PMMVY Implementation Status Financial year-wise	Financial year tin: Ziah luh (Entered), enroll tawh (Enrolled), pawisa dawng beneficaire, pawisa pek zat, pawisa pek tum, Aadhaar la zawm loh, Face-Auth/FRS la tih loh, finfiah/pawmpui dinhmun, SO-in Payment Generation tih tawh, SNO pawmpui tawh, PFMS-a thawn tawh
2	Dinhmun chipchiar (Scheme awm tirh atang in)	Reports: Important Statistics of PMMVY → Descriptive Status (Since inception of the scheme)	Hun zawng zawng: Enrolled tawh, pawisa dawng tawh (a tlem berah tum khat tal), pawisa pek chhuah zawng zawng
3	Report kimchang(01-04-2025 atangin)	Reports: Important Statistics of PMMVY → Descriptive Status - Instalment wise (Since 01-04-2025)	Installment an apply en na, Pawisa pek chhuah tawh zat,First Child Second Installment(FCSI) apply nen.
4	PMMVY-a inziak lut lawk(pre-registered)	Reports: Pre-registered Beneficiaries → Pre-registered Beneficiaries in PMMVY	Hun zawng zawng: Inziak lut lawk(pre-registered) zawng zawng, Aadhaar la authenticare loh, NPCI la mapped loh, Face-Auth/FRS la tih loh
5	Poshan Tracker atanga PMMVY dil thei tur a ngaih te (Due-list)	Reports: Due-List from Poshan Tracker → Due-list of potential beneficiaries from PT for PMMVY	Due-list-a la tih zawh loh zawng zawng, hun tiam liam tawh te, PT atanga dawn zawng zawng.



Sl. No.	Report hming	Portal-a kalna	Chhinchhiahna pawimawh te
6	Inziah luh hun chhung la neih zat (Due list)	Reports: Due-List from Poshan Tracker → Due-list segmented by time left for registration	Ni 30 chhunga hun tiam in ziah luh hun liam tur te
7	LGD-WCD dinhmun in dawt dan ang a la tih zawh loh report.	Reports: Pendency at Stakeholder Level → LGD-WCD Hierarchy Pendency Status	Installment Wise application zawng zawng,FF/SUP/SO level mil zel a pending.First Child Second Installment(FCSI).
8	FY26-27 Beneficiaries entered/enrolled nei lo AWCs te.	Reports: Monitoring reports - FY 26-27 → Status of Institution having no entered/enrolled Beneficiary - FY 26-27	Beneficiaries enter/enroll nei lo AWCs te (FY 26-27 bik)
9	FY26-27 Beneficiaries entered/enrolled nei lo AWCs te.	Reports: Monitoring reports - FY 26-27 → Anganwadi Centres having no beneficiary entered/enrolled in FY 26-27	A chung ami nen report a in ang.
10	Grievance 14/21 report	Reports: Grievances → Dashboard → Reports → Grievance 14/21 Day report	SO/SNO level-ah: Ni 0-14 la chinfel loh, ni 15-21 inkar la chinfel loh, ni 21 aia rei la chinfel loh (chinfel tawhte pawh hetiang bawkin)

