

FORM 'A'

[See Rule 4 (1)]

Application for Information under Section 6(1) of RTI Act, 2005

To

The State Public Information Officer (SPIO)/
The State Assistant Public Information Officer (SAPIO)
Women & Child Development
Govt. of Mizoram

1. Full name of the applicant

:
2. Father/Spouse name

:
3. Permanent address with contact No

:
4. Particulars in respect of identity of applicant

:

:
5. Particulars of information solicited

:

a) Subject matter of information

:

b) The period to which the information relates

:

c) Whether information is required

:

by post or in person (the actual postal charges shall be included in providing information)

d) In case by post (ordinary, register: or speed)

:
6. Address to which information will sent & in which form

:
7. Has the information proved earlier

:
8. Is this information not made available: By the Public Authority.
9. Do you agree to pay the required fee

:
10. Have you deposited application fee (If yes, details of such deposit)

:
11. Whether belongs to BPL Category,

:

Have you furnished the proof of the same

Full signature of the applicant

:

Address

:

Place : _____ Contact No. : _____

Office of the Public Information Officer

Received of the application

Receipt No.

From

Address

On seeking information

Place: _____

Date: _____

Procedure for submission of RTI Application forms:

1. Download RTI Application forms
2. Fill up the necessary applicants information.
3. Submit Application forms and pay fees to PIO
4. If no reply/ not satisfied with reply in 30 (or 35 days in case of submission to APIO or under Section 6(3)),
5. First Appeal to the First Appellate Authority (normally a officer higher than the PIO)
6. If no reply/ not satisfied with reply in 45 days to the First Appeal, then Second Appeal to the CIC/SIC (Time period is 90 days)