

No.F.12011/3/2026 – DTE (WCD)
GOVERNMENT OF MIZORAM
DIRECTORATE OF WOMEN AND CHILD DEVELOPMENT

Dated Aizawl the 21st August, 2026

To,

All District Programme Officer,
Women and Child Development,
Mizoram.

Subject: Constitution and Operationalization of Anganwadi Management Committees (AMCs) at Anganwadi Centre level.

I am sending herewith the Notification issued by the Department regarding the constitution and operationalization of Anganwadi Management Committees (AMCs) at Anganwadi Centre level and to request that necessary action may kindly be taken for its implementation.

In this regard, all DPOs are requested to ensure that the Anganwadi Management Committees are constituted and made fully operational at all Anganwadi Centres under their respective districts, strictly in accordance with the provisions and guidelines contained in the said Notification.

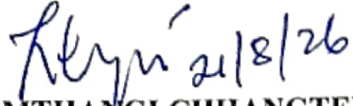
The DPOs may accordingly instruct all concerned CDPOs to:

1. Ensure the constitution of AMC at every Anganwadi Centre under their jurisdiction as per the composition prescribed in the Notification;
2. Ensure that the members of the Committee are duly informed of their roles and responsibilities;
3. Facilitate regular functioning and meetings of the AMC for effective monitoring and support of Anganwadi Centre activities;
4. Maintain proper records/documentation relating to the constitution and functioning of the AMC; and
5. Submit meeting minutes as per format (enclosed) provided to this Directorate through the concerned DPO within seven days of the meeting.

The DPOs are requested to closely monitor the progress and ensure 100% coverage of Anganwadi Centres under their respective jurisdictions.

This may be accorded **TOP PRIORITY** for strict compliance.

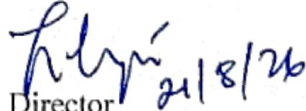
Enclo : 1. Meeting Minutes format
2. Notification


(ZORAMTHANGI CHHANGTE)

Director
Women and Child Development
Mizoram: Aizawl

Memo No.F.12011/3/2026 – DTE (WCD): Dated Aizawl the 21st August, 2026

Copy to: All CDPO for information and for necessary action.


Director
Women and Child Development
Mizoram: Aizawl

FORMAT OF MINUTES OF MEETING OF ANGANWADI MANAGEMENT COMMITTEE

PART A - MEETING DETAILS:

AWC Name & Code		Sector	
Block / Project Name		District	
Date of Meeting		Meeting No.	
Venue / Location		Time	

PART B - ATTENDANCE REGISTER:

Sl. No.	Designation / Role in AMC	Name	Present (P) / Absent (A)
1	Supervisor (Chairperson)		
2	Anganwadi Worker / AWW (Member-Convener)		
3	ASHA (Member)		
4	Primary School Teacher / Govt. School (Member)		
5	Mother of 3-6 yr child enrolled at AWC (Member)		
6	Mother of 3-6 yr child enrolled at AWC (Member)		
7	SHG / NGO / CSO Woman Member (Member)		
Total Members Present:		_____ out of 7. Quorum Met (Min. 4): Yes / No	

PART C - REVIEW OF AWC FUNCTIONING (Tick status for each item):

C1. Infrastructure & Facilities		
Item to Review	Status	Remarks / Issues
AWC building is clean, safe, and functional	☐ OK ☐ Issue	
Drinking water available and safe	☐ OK ☐ Issue	
Toilet / sanitation facility functional	☐ OK ☐ Issue	
Kitchen and storage facility	☐ OK ☐ Issue	
Adequate furniture, equipment, and TLM available	☐ OK ☐ Issue	
SNP menu displayed prominently at AWC	☐ OK ☐ Issue	
Poshan Vatika established / maintained	☐ OK ☐ Issue	

C2. Supplementary Nutrition Programme (SNP)		
Item to Review	Status	Remarks / Issues
THR distribution done as per schedule	☐ OK ☐ Issue	
HCM provided regularly	☐ OK ☐ Issue	
Food quality, hygiene, and freshness maintained	☐ OK ☐ Issue	
SNP quantity as per prescribed norms (NFSA)	☐ OK ☐ Issue	

C3. Growth Monitoring, Home Visits & Malnutrition Management		
Item to Review	Status	Remarks / Issues
Growth monitoring done for all 0-6 yr children	☐ OK ☐ Issue	
Development milestones recorded for children 0-3 years	☐ OK ☐ Issue	
Health check-up organized / referrals made	☐ OK ☐ Issue	
SAM / MAM children identified and referred	☐ OK ☐ Issue	
Children not achieving the developmental milestones are reassessed by ANM/MO during VHSND and referred, if required	☐ OK ☐ Issue	
Follow-up done on previously referred cases	☐ OK ☐ Issue	

C4. ECCE & Pre-School Education (Aadharshila)		
Item to Review	Status	Remarks / Issues
ECCE /Aadharshila activities conducted daily	☐ OK ☐ Issue	
ECCE Day conducted this period	☐ OK ☐ Issue	
School exposure visit conducted	☐ OK ☐ Issue	

C5. Community Engagement & Convergence		
Item to Review	Status	Remarks / Issues
VHSND conducted previous months	☐ OK ☐ Issue	
Birthday / local festival / Tithi Bhojan celebrated at AWC	☐ OK ☐ Issue	
Donations / TLMs / child-friendly materials received from community	☐ OK ☐ Issue	
Community-based competitions on nutrition & childcare practices conducted	☐ OK ☐ Issue	

C6. Enrollment, Coverage, Grievances & Inclusion		
Item to Review	Status	Remarks / Issues
Poshan Tracker data updated by AWW & Supervisor	☐ OK ☐ Issue	
Enrolment of all eligible children (0-6 yrs) ensured	☐ OK ☐ Issue	
Children with special needs enrolled / followed up	☐ OK ☐ Issue	
Beneficiaries coverage updated in Poshan Tracker	☐ OK ☐ Issue	
Household survey / community mapping done to identify PW&LMs and children 0-6 yrs	☐ OK ☐ Issue	

Grievances / complaints received and addressed timely	☐ OK ☐ Issue	
Unresolved grievances escalated to CDPO	☐ OK ☐ Issue	

PART D - DECISIONS & ACTION ITEMS:

Sl. No.	DECISIONS & ACTION ITEMS
1.	
2.	

PART E - FOLLOW-UP ON PREVIOUS MEETING:

Sl. No.	FOLLOW-UP ON PREVIOUS MEETING
1.	
2.	

PART F - SIGNATURES OF ALL AMC MEMBERS:

Sl. No.	Name of the Members	Designation (Role in AMC)	Signature
1.		Supervisor (Chairperson)	
2.		AWW (Member-Convener)	
3.		ASHA (Member)	
4.		Primary School Teacher(Member)	
5.		Mother of 3-6 yr child (Member)	
6.		Mother of 3-6 yr child (Member)	
7.		Member of SHG/NGO/CSO (Member)	

This MoM must be submitted to the CDPO within 07 days of the meeting

GOVERNMENT OF MIZORAM
SOCIAL WELFARE
WOMEN & CHILD DEVELOPMENT DEPARTMENT
Email: socdepmlz@gmail.com & undersecyswd@gmail.com

NOTIFICATION

Dated Aizawl, the 19th August, 2026

No.P/27/2025-ESTT-SWTA&WCD: In compliance to the Ministry of Women & Child Development's letter vide F.No.ECCE/14/2026-CPMU (e-148454) Dt.5th June, 2026; the Governor of Mizoram is pleased to constitute Anganwadi Management Committees (AMCs) at Anganwadi Centre (AWC) Level consisting of the following members:-

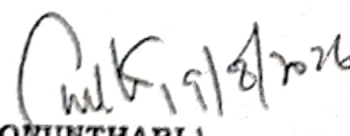
- Chairperson : Female Village Council/ Female Local Council Member
- Vice Chairman : Child Development Project Officer (CDPO)
- Member Secretary : Supervisor/ Poshan Block Co-Ordinator
cum Convener
- Members : Anganwadi Worker, Mothers' Group, SHGs, Health Personnel, YMA, MUP, MHIP and Female School Teacher from nearby Govt. Primary Schools.

The committee shall meet once every two months and the meeting minutes may be submitted to the concern CDPO as per format provided within seven days of the meeting.

Sd/- LALZARMAWII, IAS
Commissioner & Secretary to the Govt. of Mizoram,
Social Welfare,
Women & Child Development Department.

No.P/27/2025-ESTT-SWTA&WCD : Dated Aizawl, the 19th August, 2026.
Copy to :

1. Secretary to the Governor, Govt. of Mizoram.
2. P.S. to Chief Minister, Govt. of Mizoram.
3. P.S. to Speaker/Deputy Speaker, Govt. of Mizoram.
4. P.S. to all Ministers, Govt. of Mizoram.
5. Leader of Opposition, Mizoram Legislative Assembly.
6. Sr. P.P.S to Chief Secretary, Govt. of Mizoram.
7. P.S to Commissioner & Secretary, SW,WCD Department.
8. Under Secretary to the Govt. of India, Ministry of Women & Child Development, Netaji Nagar, New Delhi - 110023.
9. Director, Women & Child Development.
10. All members concerned.
11. Controller, Printing & Stationeries with 5 spare copies for publication in Mizoram Gazette.
12. Guard file.


(ZONUNTHARI)
Joint Secretary to the Govt. of Mizoram,
Social Welfare,
Women & Child Development Department.