

No.B-13012/1/2024- DTE(ICDS)
GOVERNMENT OF MIZORAM
DIRECTORATE OF WOMEN & CHILD DEVELOPMENT

Dated Aizawl, the 6th November, 2025

SHORT TENDER NOTICE

Sealed Tender are invited in a prescribed form from interested persons/ bonafide citizens of India for supply of **Medicine Kit** which will be received by the Director , Women & Child Development at the stipulated dates shown below:

Last Date for submission of tender Document : 3rd December, 2025, till 12:00 pm

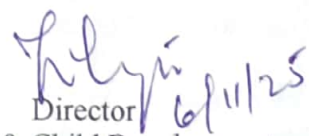
Date of Opening Tender Documents : 3rd December, 2025, at 2:00 pm

Details can be had in the State ICDS Cell , Directorate of Women & Child Development, Tuikhuahtlang, Aizawl, during Office hours on all working days and can be seen at the Department website <https://wcd.mizoram.gov.in> and <https://tender.mizoram.gov.in> with effect from **6th November, 2025.**

Sd/-
Director
Women & Child Development
Mizoram : Aizawl

Memo No.B-13012 /1/ 2024-DTE (ICDS) : **Dated Aizawl, the 6th November, 2025**
Copy to :-

1. P.S to Hon'ble Minister, Social Welfare and Women & Child Development Department for information.
2. P.S to Commissioner & Secretary to the Government of Mizoram, Social Welfare, Women & Child Development Department for favour of information.
3. Secretary to the Government of Mizoram, Commerce and Industries Department for information.
4. Director, Commerce and Industries Department for information
5. Director, Information & Public Relations, Mizoram, Aizawl for information with a request to publish the Tender Notice to 1 (One) local Newspaper and 2 (Two) State Level leading daily newspaper for 3 (three) consecutive days.
6. District Commerce & Industries Officer, Commerce and Industries Department for information.
7. Notice Board.
8. State Public Procurement Portal
9. IT Cell of this Directorate for information and uploading the document at the Department website.


Director
Women & Child Development
Mizoram : Aizawl

TERMS AND CONDITIONS

1. Bid should be submitted in a sealed cover superscripted on as '**TENDER FOR SUPPLY OF**
(specified item)'
with Quotation Notice No & Date.
2. Bid document/Prescribed Form can be had from the Office of the Director, Women & Child Development, State ICDS Cell, Tuikhuahtlang, Aizawl, Mizoram on payment of Rs.200/- or be downloaded from website <https://wcd.mizoram.gov.in> and <https://tender.mizoram.gov.in> and payment be made at the time of submission of bid.
3. Prescribed Form duly filled and signed has to be submitted along with all other Bid Documents.
4. 'Integrity Declaration' as shown in Annexure has to be duly filled, signed and be submitted.
5. The bid and all correspondence and documents shall be in English language.
6. The bidder is expected to examine all instruction, forms, terms and specifications in the bidding document. Failure to furnish all information required by the bidding documents on submission of bid not substantially responsive to the bidding document in every respect will be at the bidder's risk and may result in rejection of its bid.
7. Tenderer should submit Photostat copy of:
 - i. Schedule Tribe Certificate (in case of ST bidder).
 - ii. House Tax Payee Certificate (HTPC).
 - iii. Professional Tax Clearance Certificate.
 - iv. GST registration document.
 - v. Drug Licence (If bidding is for medicine/drug supply).
 - vi. Registration Certificate to Mizoram Procurement Preference Policy for Micro and Small Enterprises 2025 (If registered)
 - vii. Non-tribal bidder should additionally affix a Non-Judicial Court Fee Stamp worth at least Rs.7.50.
 - viii. These documents should be attached as per the sequence mentioned.
8. **Registered Firm (as specified by 'The Mizoram Procurement Preference Policy for Micro and Small Enterprises 2025') shall clearly indicate the same, in the Prescribed Form.**
9. **Registered Firm (as specified by 'The Mizoram Procurement Preference Policy for Micro and Small Enterprises 2025') shall be entitled for price preference up to 12% over the L1 if L1 happens to be non-registered enterprise.**
10. **Earnest Money Deposit (EMD) :**
 - (a) All bids must be accompanied by Earnest Money Deposit (EMD) in the form of Demand Draft/Bankers Cheque in favour of Director , Women & Child Development, Government of Mizoram. Rate of Earnest Money should be 2% of the tender value. Registered Micro & Small Enterprise (as specified by 'The Mizoram Procurement Preference Policy for Micro and Small Enterprises 2025') shall be entitled to a reduced EMD & Tender Documents at 50% below the specified rate.
 - (b) Any Quotation without Earnest Money will summarily be rejected. Earnest Money of unsuccessful quotations will be returned without any interest after completion of selection. Earnest Money of successful quotation will also be released after completion of the tender period without any interest.
 - (c) In case of withdrawal of tender/ amend the rate after selection/ approval by quotationer , the Earnest Money deposit will be forfeited by quotationer without any notice and his/her quotation will also be cancelled forthwith.
11. Rate of item/kit should be quoted in Indian Rupees both in words in English and figures. All correction must be initialled with dat. Any error/overwriting will be treated as invalid.
12. The rate quoted should be inclusive of all Taxes. No other charges shall be paid in extra.

13. **Performance Security:**

- (a) 5 % of the amount of the supply order shall be solicited from the successful bidder as Performance security in the form of Bank Draft/Banker's Cheque of any Nationalised Bank of India in favour of Director, Women & Child Development, Government of Mizoram .
 - (b) Failure of the successful bidder to submit the Performance Security Deposit shall constitute sufficient ground for annulment of the award and forfeiture of the EMD in which event the Selection Board may make the award to the next lowest evaluated bidder or call for new bids. No interest will be paid on Performance Security Deposit.
14. Samples i.e. **Medicine Kit** should be submitted to the Director, Women & Child Development, Tuikhuahtlang, Aizawl on any Office working days.
 15. To ensure quality control, the sample(s) submitted by the tenderer at the time of opening the quotation which have been recommended by the selection Board shall be kept by the Department as 'Controlled Sample' and may be used for ensuring the quality of materials at the time of actual supply.
 16. The undersigned reserves the right to reject, accept or prefer any tender in part or in full and is not bound to accept the lowest rates or any other rates in view of the prevailing local market rates without assigning any reason whatsoever at any stage. It also reserves the right to re-invite the tender at its own discretion.
 17. After intimation of the successful bidder of acceptance of its bid, a contract/ an agreement between the Director, Women & Child Development, and the successful bidder will be signed within 10 (Ten) working days.
 18. The successful bidder shall be in a position to supply all materials within **3 (Three)** months from the date of placing the indent/Supply Order.
 19. The contract will remain in force for a period of twelve months from the date of execution of the contract without any price escalation. Any variation in price of raw material or price index or any other reason, whatsoever, shall not affect the agreed rates and shall not vitiate the contract and the successful bidder will be bound to continue to supply the item at the agreed rates/price.
 20. Delivery should be made at the ICDS Go-down, Hunthar, Aizawl.
 21. The selected quotationer should supply as per sample submitted and if not, the materials will be rejected and the deposit will also be forfeited.
 22. Payment shall be made only after completion of material supply in full and in good condition. No advance payment shall be made in any case.
 23. In case of dispute arising in the quotation , the decision of the Director of Women & Child Development shall be final.
 24. The procuring entity is not bound to accept the lowest bid and reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to agreement without assigning any reasons thereof and without thereby incurring any liability to the bidders.
 25. The quantity mentioned is only the tentative requirement and may increase or decrease as per the decision of Tender Inviting Authority or in accordance with **The Mizoram Procurement Preference Policy for Micro and Small Enterprises 2025'**. The rates quoted should not vary with the quantum of the order.
 26. Sample should be submitted along with the Bid document. Successful bidder shall supply medicine having expiry date of not less than 1 year from the date of completion of supply/delivery.

27. Medicine Kit containing all the items (as specified in Sl. No. 28) should be stamped with 'ICDS, Mizoram'. The supplier should provide such packing of Goods as is required to prevent damage and shall be sufficient to withstand rough handling during transit to final destination.

28 Minimum quantity, rate and contents required per 1(one) Medicine kit:

Name of Item	Requirement	Max Rate per Kit	Ailments	Composition	MI/Gm	Quantity
Medicine Kit	2244 nos	Rs.1500/-	Common Cold	Dextromethorphan – 10.0 mg Chlorpheniramine Maleate – 2.0 mg	100 ml	2 bottles
			Skin Inflammation/Urticaria (Phurthak/Allergy)	Levocetirizine – 2.50 mg Ambroxol Hydrochloride – 30.0 mg	60 ml	2 bottles
			Eye/Ear Inflammation	Ciprofloxacin Hydrochloride IP – 0.3% w/v Hydroxypropylmethyl cellulose - .025% w/v Benzalkonium chloride IP 0.02% w/v	10 ml	2 bottles
			Worm Infestation	Albendazole 400 mg Albendazole Oral Syrup – 200 mg	- 10 ml	- 2 bottles
			Wounds	Povidone-Iodine IP – 10.0% w/w Cotton Roll Bandages	15 mg 100 gm 5cmx3 m	3 tubes 1 roll 8 rolls
			Burns	Silver Sulphadiazine IP – 1.0%w/w Chlorhexidine Gluconate Cream IP-2.0% w/w	15 gm	1 tube
			Bites/Stings	Ibuprofen IP – 100 mg Paracetamol – 162.5 mg	60 ml	2 bottles
			Poisoning (Oral)	Sucralfate IP – 1000 mg	200 ml	1 bottle
			Diarrhoea	Zinc Acetate USP – 20 mg ORS	100 ml 22 gm	2 bottles 4packets
			Antiemetic (Anti Vomiting)	Activated Demathicone IP – 40 mg Domperidone – 5 mg Dicyclomine IP – 10 mg	30 ml	1 bottle
			Stomach pain	Ranitidine 75 mg	100 ml	2 bottles
				Instruction leaflet in local language		In coloured paper

29. In the event of the Bidder giving any sample(s) not exactly of the prescribed combination of medicine by the Medical Board, Health & Family Welfare as in the NIB due to non-availability in the market/ not the exact combination but of the same medicine /up-graded or new product of the same medicine or such type of occasion should write clearly in an additional page along with the bid document. However, the suitability of the changed item should be decided by the Medical expert who will be in the Selection Board.

(ZORAMTHANGI CHHANGTE)

Director,
Women & Child Development
Mizoram : Aizawl

ANNEXURE
INTEGRITY DECLARATION
(Declaration to be made by the Bidder/Contractor)

I, _____ (Bidder's name) hereby declared that:

- 1) _____ (name of the firm) has not been blacklisted or debarred in the past by the Central/State Government or organization from taking part in Government tenders in India OR has been debarred on Govt. of Mizoram/Govt. of India but the debarment has been withdrawn w.e.f and has not been debarred till date by
- 2) No employees of the firm have direct relationship/relative(s) with officials dealing with the file connected with the tender being invited. (*In case, if any employees of the firm have direct relationship/relative(s) with the officials, the same shall be disclosed by the bidder along with this declaration in Form A)
- 3) No employees of the Firm were involved in any illegal activities.
- 4) I have read, understood and comply with the procurement rules, regulations and procedures.
- 5) I will provide accurate, complete and truthful information in my bid.
- 6) I will not engage in any collusive or anti-competitive behavior.
- 7) I will not offer or give any bribes, gifts, or other improper benefits to influence the procurement process.
- 8) I will maintain the confidentiality of all procurement information.
- 9) I will not contact or influence any procurement officials or decision-makers improperly.

I understand that any breach of this declaration may result in disqualification from the procurement process, and I may be subject to further action.

"Relatives for the purpose of this declaration includes father including stepfather, mother including stepmother, son including stepson, daughter-in-law, daughter, son-in-law, brother including stepbrother, sister including stepsister".

Name and Signature of Bidder with Seal

FORM A

Sl.No	Name of Employee(s)	Name of official dealing with the file	Relationship with the official
1			
2			

Name and Signature of Bidder with Seal