

No.B-13012/1/2024- DTE(ICDS)  
GOVERNMENT OF MIZORAM  
DIRECTORATE OF WOMEN & CHILD DEVELOPMENT  
\*\*\*

Dated Aizawl, the 21<sup>st</sup> March, 2025

SHORT TENDER NOTICE

Sealed Tender are invited in a prescribed form from interested persons/ bonafide citizens of India for supply of 2244 nos. of **Pre-school Education Kit (PSE Kit)** which will be received by the Director , Women & Child Development at the stipulated dates shown below:

Last Date for submission of Tender Document : **21<sup>st</sup> April, 2025 (Till 12:00 noon)**  
Date of Opening Tender Documents : **21<sup>st</sup> April, 2025 ( at 2:00 pm)**

Details can be obtained from the State ICDS Cell , Directorate of Women & Child Development, Tuikhuahtlang, Aizawl, during Office hours on all working days and can be seen at the Department website [www.wcd.mizoram.gov.in](http://www.wcd.mizoram.gov.in) with effect from **24<sup>th</sup> March, 2025.**

**Sd/-**  
Director  
Women & Child Development  
Mizoram : Aizawl

**Memo No.B-13012 /1/ 2024-DTE (ICDS)** : **Dated Aizawl, the 21<sup>st</sup> March, 2025.**  
Copy to :-

1. P.S to Hon'ble Minister, Social Welfare & Tribal Affairs Department for information.
2. P.S to Secretary to the Government of Mizoram, Social Welfare, Tribal Affairs, Women & Child Development Department for favour of information
3. Director, Information & Public Relations, Mizoram, Aizawl for information with a request to publish the Tender Notice to 1 (One) local Newspaper and 2 (Two) State Level leading daily newspaper for 3 (three) consecutive days.
4. Notice Board.
5. State Public Procurement Portal
6. IT Cell, Directorate of Social Welfare for information and uploading the document at the Department website.

  
Director  
Women & Child Development  
Mizoram : Aizawl

## TERMS AND CONDITIONS

1. Bid should be submitted in a sealed cover superscripted on as ‘ **TENDER FOR SUPPLY OF \_\_\_\_\_ (specified item)**’ with Quotation Notice No & Date.
2. Bid document/Prescribed Format can be had from the Office of the Director, Women & Child Development, State ICDS Cell, Tuikhuahtlang, Aizawl, Mizoram on payment of Rs.200/- or be downloaded from website [www.wcd.mizoram.gov.in](http://www.wcd.mizoram.gov.in) and payment be made at the time of submission of bid.
3. The bid and all correspondence and documents shall be in English language.
4. The bidder is expected to examine all instruction, forms, terms and specifications in the bidding document. Failure to furnish all information required by the bidding documents on submission of bid not substantially responsive to the bidding document in every respect will be at the bidder’s risk and may result in rejection of its bid.
5. Scheduled Tribe Tenderer should submit Photostat copy of House Tax Payee Certificate (HTPC) and Professional Tax Clearance Certificate Non-tribal bidder should affix a Non-Judicial Court Fee Stamp worth at least Rs.7.50 and GST no. should also be written in the tender document for all Bidders.
6. **Earnest Money Deposit (EMD) :**
  - (a) All bids must be accompanied by Earnest Money Deposit (EMD) in the form of Demand Draft/Bankers Cheque in favour of Director , Women & Child Development, Government of Mizoram. Rate of Earnest Money should be 2% of the tender value.
  - (b) Any Quotation without Earnest Money will summarily be rejected. Earnest Money of unsuccessful quotations will be returned without any interest after completion of selection. Earnest Money of successful quotation will also be released after completion of the tender period without any interest.
  - (c) In case of withdrawal of tender/ amend the rate after selection/ approval by quotationer , the Earnest Money deposit will be forfeited by quotationer without any notice and his/her quotation will also be cancelled forthwith.
7. **Performance Security:**
  - (a) 5 % of the amount of the supply order shall be solicited from the successful bidder as Performance security in the form of Bank Draft/Banker’s Cheque of any Nationalised Bank of India in favour of Director, Women & Child Development, Government of Mizoram .
  - (b) Failure of the successful bidder to submit the Performance Security Deposit shall constitute sufficient ground for annulment of the award and forfeiture of the EMD in which event the Selection Board may make the award to the next lowest evaluated bidder or call for new bids. No interest will be paid on Performance Security Deposit
8. The PSE Kit should at the minimum consist of play items (for children under 6years) viz; Educational Toys: Wooden Block Set containing different shapes and sizes and not less than 25 pcs. Play items/toys for memory games. Play items for development of fine motor skills and hand-eye coordination that will assist quick learning and practical usage for the child in real-life scenario. Any other additional items may also be added.
9. The toys/play items should be made of toxic-free and environment friendly materials such as wood, paper, cloth, wool etc. It is preferred that materials used for making these items are locally sourced and produced by local Micro and Small Enterprises located within Mizoram.
10. It is also preferred that the toys/play items be such that it not only promote development and stimulate creativity in children but are also culturally and traditionally relevant that reflect the customs, beliefs and practices of the local people.
11. Samples i.e **PSE Kit** should be submitted to the Director, Women & Child Development, Tuikhuahtlang, Aizawl on any Office working days.

12. The Rate of the **PSE Kit** should be quoted in Indian Rupees both in words in English and figures and the rate quoted should be inclusive of all Taxes and not exceeding Rs.3000 per Kit. No other charges shall be paid in extra.
13. To ensure quality control, the sample(s) submitted by the tenderer at the time of opening the quotation which have been recommended by the selection Board shall be kept by the Department as 'Controlled Sample' and may be used for ensuring the quality of materials at the time of actual supply.
14. The undersigned reserves the right to reject, accept or prefer any tender in part or in full and is not bound to accept the lowest rates or any other rates in view of the prevailing local market rates without assigning any reason whatsoever at any stage. It also reserves the right to re-invite the tender at its own discretion.
15. After intimation of the successful bidder of acceptance of its bid, a contract/ an agreement between the Director, Women & Child Development, Social Welfare & Tribal Affairs and the successful bidder will be signed within 10 (Ten) working days.
16. The successful bidder shall be in a position to supply all materials within **2 (Two)** months from the date of placing the indent/Supply Order.
17. The contract will remain in force for a period of twelve months from the date of execution of the contract without any price escalation. Any variation in price of raw material or price index or any other reason, whatsoever, shall not affect the agreed rates and shall not vitiate the contract and the successful bidder will be bound to continue to supply the item at the agreed rates/price.
18. Delivery should be made at the ICDS Go-down, Hunthar, Aizawl.
19. The selected quotationer should supply as per sample submitted and if not, the materials will be rejected and the deposit will also be forfeited.
20. Payment shall be made only after completion of material supply in full and in good condition. No advance payment shall be made in any case.
21. In case of dispute arising in the quotation , the decision of the Director of Women & Child Development shall be final.
22. The procuring entity is not bound to accept the lowest bid and reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to agreement without assigning any reasons thereof and without thereby incurring any liability to the bidders.
23. The quantity mentioned is only the tentative requirement and may increase or decrease as per the decision of Tender Inviting Authority. The rates quoted should not vary with the quantum of the order.
24. Sample should be submitted along with the Bid document.
25. PSE Kit containing all the items should be stamped with '**ICDS, Mizoram**'. The supplier should provide such packing of Goods as is required to prevent damage and shall be sufficient to withstand rough handling during transit to final destination.



( **ZORAMTHANGI CHHANGTE** )  
Director,  
Women & Child Development  
Mizoram : Aizawl